



**Texarkana**  
Independent School District

## **OPTIONS ACADEMIC ALTERNATIVE HIGH SCHOOL APPLICATION**

**Enrollment at OPTIONS Academic Alternative High School is based on an application process. Out-of-District students are ineligible to apply. A Parent/Student interview is scheduled once all required documents: Application/Enrollment form, Academic History, Discipline and Attendance Records have been reviewed by the campus principal.**

### **ENROLLMENT DOCUMENTS**

#### **In-District Student Attending Texas High School:**

- Proof of Residency (*current utility bill or copy of the enrolling parent/guardian rental or lease agreement with student's name listed as residing in the household*)
- Enrolling parent/guardian picture ID

#### **New In-District Student:**

- Proof of Residency (*current utility bill or copy of the enrolling parent/guardian rental or lease agreement with student's name listed as residing in the household*)
- Enrolling parent/guardian picture ID
- Birth Certificate
- Social Security Card
- Current Immunization Records
- Withdrawal Form from last school attended

**ALL documents are required when application is returned.**

***\* Student records from former High School will be requested by OPTIONS Staff.***



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**OPTIONS ACADEMIC ALTERNATIVE HIGH SCHOOL  
STUDENT QUESTIONNAIRE**

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**1. Why are you interested in coming to school at OPTIONS?** \_\_\_\_\_

\_\_\_\_\_

**2. What goals do you hope to accomplish if you are accepted at OPTIONS?** \_\_\_\_\_

\_\_\_\_\_

**3. What plans do you have upon completing your high school education?** \_\_\_\_\_

\_\_\_\_\_

**4. What are your weaknesses as a student?** \_\_\_\_\_

\_\_\_\_\_

**5. Do you understand that you are to be at school and on time each and every day?** \_\_\_\_\_

**6. Do you understand that OPTIONS is NOT a discipline campus and any misbehavior can result in removal from campus?** \_\_\_\_\_

**7. Explain one thing you would do differently than you did at THS or your previous school.** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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**OPTIONS ACADEMIC ALTERNATIVE HIGH SCHOOL  
STUDENT CONTRACT**

*Student must initial each box to indicate they have read each contract policy.*

- I. I fully understand **I must adhere to all school policies and procedures**. This includes all campus and classroom policies and procedures and the dress code of:  
Males: tucking in shirts, wearing a belt and keeping pants from sagging. All shirt and pants/shorts will remain appropriate at all times. No basketball shorts.  
Females: must wear a shirt or blouse which covers the body appropriately. No basketball shorts.  
**No Headgear of any kind.**  
No Hoodies or heavy coats at any time in the classroom.  
Girls who are pregnant may wear sweatpants. They must be large enough to cover the body appropriately and not tight.  
TISD School Board approved Dress Code will be enforced.
- II. I understand **cell phones must be turned into the front office upon arrival** and will be returned to me when I leave daily. I understand the consequence for failure to adhere to this policy can result in loss of privileges (such as attending field trips and other off-campus student activities) and/or a **\$15.00 cell phone return fee** (per TISD Board Policy). This contract is your warning notice!
- III. I will attend school **daily and on time**. I will not violate the attendance policy because I realize there are loss of privileges (such as attending field trips and other off-campus student activities). The habits you set now – attending class every day and coming to school on time – will carry over into the future (i.e. workforce or post-secondary education). I will receive notification for truancy (3 unexcused days in a 4 week period) or if I miss 10 days in a 6 month period, **truancy charges** will be filed and I will be responsible for the consequences set forth by the court. If a student is 16 or older, the recommendation to the judge will be court ordered GED.
- IV. I will complete make-up hours as assigned when I have an unexcused absence or tardy to school. **I understand any absence without a doctor's excuse/note is an unexcused absence**; therefore, for every four (4) hours of school missed or excessive tardies, I will be assigned make-up hours. **No bus transportation will be provided for students who must stay for make-up hours.**
- V. If I give in to inappropriate behavior or fail to abide by school policies and procedures, I realize I will be immediately removed from the classroom and assigned to In-School Suspension (ISS). **If a student has persistent misbehavior, ISS will be assigned and the student will not be with the regular classes and must provide their own transportation for the days and/or hours assigned.**

I do hereby submit to the terms of this contract. My signature below also indicates understanding that I have been given the opportunity and privilege of attending OPTIONS Academic Alternative High School to earn credits and pass State Assessments (EOC) to graduate to earn a high school diploma.

**STUDENT SIGNATURE:** \_\_\_\_\_

**PARENT/GUARDIAN SIGNATURE:** \_\_\_\_\_

**ADMINISTRATOR SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



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## STUDENT CONDUCT – DRESS AND GROOMING

**Dress and Grooming:** Cleanliness, neatness, appropriateness, modesty, and effect on the learning environment are the criteria that should dictate the student’s choice of school dress and grooming on any given day. A student is not appropriately dressed if he/she is a disturbing influence in class or school because of his/her mode of dress.

No attempt will be made to dictate fashion styles as long as they are in keeping with school District guidelines and/or policies. Students and their parents/guardians are charged with the responsibility of ensuring that modesty, appropriateness, and neatness of dress are maintained.

If a student comes to school wearing clothes that violate the dress code or in any other way violate the dress and grooming standards, the student may be placed in in-school suspension until he/she is in compliance. The school will make efforts to notify the parent as soon as possible of this assignment. If the student comes into compliance with the dress and grooming standards, he/she will return to regular classes immediately.

IN ADDITION TO THE EXAMPLES OF UNSUITABLE SCHOOL DRESS AND GROOMING LISTED BELOW, **THE PRINCIPAL WILL MAKE THE FINAL DETERMINATION ON ANY OTHER CLOTHING THAT IS DEEMED INAPPROPRIATE.** Examples of unsuitable school dress and grooming include **but are not limited** to the following:

<b>Tattoos and Piercings</b>	<ul style="list-style-type: none"> <li>▪ Jewelry requiring body piercing <b>except</b> in the ears</li> <li>▪ Exposed obscene tattoos or body drawings</li> </ul>
<b>Hairstyles</b>	<ul style="list-style-type: none"> <li>▪ Any hairstyle that is not neat, clean, and well-groomed</li> <li>▪ Any hairstyle or hair color that is distracting</li> <li>▪ Hair combs or hair picks</li> </ul>
<b>Hats</b>	<ul style="list-style-type: none"> <li>▪ Headgear of any kind at any time in the buildings or hallways</li> </ul>
<b>Shoes</b>	<ul style="list-style-type: none"> <li>▪ Lack of shoes</li> <li>▪ House slippers</li> <li>▪ Shoe skates</li> </ul>
<b>Shirts</b>	<ul style="list-style-type: none"> <li>▪ Spaghetti straps, tank/tube tops, halters, and midriff tops</li> </ul>
<b>Shorts/Pants</b>	<ul style="list-style-type: none"> <li>▪ Sagging pants of any kind</li> <li>▪ Spandex, body fitting, or tight fitting shorts or pants, including yoga pants or fitness pants</li> <li>▪ Pajama Pants</li> <li>▪ Athletic shorts</li> <li>▪ Short-shorts, including athletic shorts (must be mid-thigh length or longer)</li> <li>▪ Cut-offs</li> </ul>
<b>Dresses/Skirts</b>	<ul style="list-style-type: none"> <li>▪ Dresses or skirts shorter than mid-thigh length</li> </ul>
<b>All Clothing Items</b>	<ul style="list-style-type: none"> <li>▪ Sunglasses</li> <li>▪ Clothing with slits or tears or pants with unpatched holes above mid-thigh length</li> <li>▪ Tight or revealing clothing</li> <li>▪ See-through clothing</li> <li>▪ Visible undergarments</li> <li>▪ Dressing without appropriate undergarments</li> <li>▪ Dance clothes or tights</li> <li>▪ Any clothing that advertises or depicts tobacco products, alcoholic beverages, drugs, or any other substance that students are prohibited from having or using at school</li> <li>▪ Any clothing that is lewd, offensive, vulgar, or obscene</li> <li>▪ Any clothing or grooming that depicts crime, violence, or gang association</li> <li>▪ Any clothing that inappropriately exposes the body</li> </ul>



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## HOME LANGUAGE SURVEY

**TO BE COMPLETED BY PARENT OR GUARDIAN (OR STUDENT IF GRADES 9-12):**

The state of Texas requires that the following information be completed for each student that enrolls for the first time in Texas public schools. This survey shall be kept in each student's permanent record folder. *(19TAC Chapter 89, Subchapter BB §89.1215)*

NAME OF STUDENT: \_\_\_\_\_

1. What language is spoken in your home most of the time? \_\_\_\_\_

2. What language does your child (do you) speak most of the time? \_\_\_\_\_

3. What language is your preference for all TISD mailings/phone calls? \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Student if Grades 9-12: \_\_\_\_\_ Date: \_\_\_\_\_



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**STUDENT MILITARY AND FOSTER CARE QUESTIONNAIRE**

Due to recent House Bill 525 and Senate Bill 833, it has become necessary for TISD to collect the status of students in regards to military and foster care. This information must be reported to TEA in our district PEIMS submissions.

**Please mark one box in each section and return this form to your campus as soon as possible.**

**MILITARY – Is your student a dependent of an active military member?**

**Please check one box below**

- 0 – My student **is not** a military connected student
- 1 – US Military – Army, Navy, Air Force, Marine Corps or Coast Guard on active duty
- 2 – Texas National Guard on active duty
- 3 – Reserve Force of the US Military on active duty
- 4 – PK Student is a dependent of any of the above

**FOSTER CARE – Is your student receiving Foster Care Services?**

**Please check one below**

- 0 – My student **does not** receive Foster Care Services
- 1 – Student is currently receiving Foster Care Services
- 2 – PK Student is currently or has ever received Foster Care Services

STUDENT SIGNATURE: \_\_\_\_\_

CAMPUS: \_\_\_\_\_

GRADE LEVEL: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



**Texarkana**  
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# Student Enrollment Form 2014-2015

School \_\_\_\_\_ Today's Date \_\_\_\_\_  
Student I.D. \_\_\_\_\_ Grade \_\_\_\_\_

## STUDENT INFORMATION

Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_ Gen \_\_\_\_\_  
*Student's name exactly as shown on Birth Certificate* *Jr. / Sr. / II / III / IV / V*  
Birth Date \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Place of Birth (City, State) \_\_\_\_\_ Sex  Male  Female

Texas Public School Ethnicity and Race Data	
<u><b>Ethnicity(Circle one)</b></u>	<u><b>Race(Circle one or more)</b></u>
Hispanic/Latino	American Indian or Alaska Native
Not Hispanic/Latino	Asian
	Black or African American
	Native Hawaiian or Other Pacific Islander
	White

Elementary nearest your residence	
<u><b>Circle one</b></u>	
115 Dunbar/Theron Jones	113 Wake Village
105 Highland Park	108 Westlawn
109 Nash	019 Texas - Out of District
111 Spring Lake Park	255 Out of State

TISD Resident  Yes  No If No, District of Residence \_\_\_\_\_  
*All out of district residents must complete a transfer application.*

Social Security Number \_\_\_\_ - \_\_\_\_ - \_\_\_\_ City of Birth \_\_\_\_\_ State \_\_\_\_\_

Previous School \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Grade \_\_\_\_\_ Year \_\_\_\_\_

Has student ever attended a Texarkana ISD school?  Yes  No

School \_\_\_\_\_ Grade \_\_\_\_\_

For Administrative Use	
Moved From School	_____
Previous School Grade	_____ Previous School Year _____
Entry Code (Current Year)	_____ Date Entered 8th _____
Entry Date (Current Year)	_____ Date Entered 9th _____
Graduation Plan Code	_____ Graduation Type _____

## ENROLLING PARENT INFORMATION

**Mother**  **Step-Mother**  **Guardian**  Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
*First Middle Last Required by TEA*

Relationship \_\_\_\_\_ Can Pickup  Student Resides With  Receives Mailing

Residence Address \_\_\_\_\_  
*Street City State Zip +4*

Mailing Address if different from above \_\_\_\_\_  
*Street City State Zip +4*

Home Phone \_\_\_\_\_  Unlist Phone Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
*Check if you do not want this phone number released*  May we contact you with text messages?

Employer \_\_\_\_\_ E-Mail \_\_\_\_\_

**Father**  **Step-Father**  **Guardian**  Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
*Required by TEA*

Relationship \_\_\_\_\_ Can Pickup  Student Resides With  Receives Mailing

Residence Address \_\_\_\_\_  
*Street City State Zip +4*

Mailing Address if different from above \_\_\_\_\_  
*Street City State Zip +4*

Home Phone \_\_\_\_\_  Unlist Phone Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
*Check if you do not want this phone number released*  May we contact you with text messages?

Employer \_\_\_\_\_ E-Mail \_\_\_\_\_

With whom does the student live? Both Parents  Mother  Father  Grandparent  Other \_\_\_\_\_

*Additional parent contact information may be added on the inside page.*

**Tiger 411** is a mass communication system used to deliver important announcements such as inclement weather alerts and school closure information. The enrolling parent's home phone number, email address, and, possibly, the cell phone will be used to receive these important announcements.

## ADDITIONAL PARENT INFORMATION

Mother  Step-Mother  Guardian  Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
*Required by TEA*

Residence Address \_\_\_\_\_  
*Street City State Zip +4*

Mailing Address if different from above \_\_\_\_\_  
*Street City State Zip +4*

Home Phone \_\_\_\_\_  Unlist Phone  Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
*Check if you do not want this phone number released*

Employer \_\_\_\_\_ E-Mail \_\_\_\_\_

Father  Step-Father  Guardian  Name \_\_\_\_\_ Birth Date \_\_\_\_\_  
*Required by TEA*

Residence Address \_\_\_\_\_  
*Street City State Zip +4*

Mailing Address if different from above \_\_\_\_\_  
*Street City State Zip +4*

Home Phone \_\_\_\_\_  Unlist Phone  Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_  
*Check if you do not want this phone number released*

Employer \_\_\_\_\_ E-Mail \_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

*Other than parent or guardian*

Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

## BROTHERS/SISTERS ATTENDING TISD

Name \_\_\_\_\_ ID \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ ID \_\_\_\_\_ School \_\_\_\_\_

Name \_\_\_\_\_ ID \_\_\_\_\_ School \_\_\_\_\_

## TRANSPORTATION

Will your child need to ride a bus?  Yes  No (Transportation provided only if student meets eligibility requirements.)

## ENROLLING PARENT SIGNATURE

Texarkana ISD is required to inform persons enrolling a student in this District that:  
Presenting false information or false records for identification is a criminal offense under Penal Code 37.10 and that enrolling a child under false documents makes that person liable for tuition or other costs as provided below. *Education Code 25.001(d)*.

A person who knowingly falsifies information on a form required for a student's enrollment in the District is liable to the District if the student is not eligible for enrollment, but is enrolled on the basis of false information. For the period, during which the ineligible student is enrolled, the person is liable for the maximum tuition fee the District may charge or the amount the District has budgeted per student as maintenance and operation expense, whichever is greater. *Education Code 25.001(h)*.

Signature of Enrolling Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Enrolling Parent/Guardian Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Signature of Enrolling Student \_\_\_\_\_ Date \_\_\_\_\_



# STUDENT HANDBOOK

## Texarkana Independent School District

### 2014-2015 Student Handbook and Student Code of Conduct Acknowledgement

Dear Student and Parent:

As required by State law, the District has officially adopted the Student Handbook and the Student Code of Conduct in order to promote a safe and orderly learning environment for every student. These handbooks are available on TISD's website at <http://www.txkisd.net/forparents>.

Please read these publications thoroughly and discuss them among your family. If you have any questions about the behaviors and consequences, ask the principal at Student's campus for an explanation. If you need a printed copy, please contact the school office at Student's campus and request a copy. The requesting parent or guardian may pick up the copy during regular office hours.

By signing this enrollment form, you acknowledge receiving information on accessing or obtaining copies of the TISD Student Handbook and Student Code of Conduct for the 2014-2015 school year, and that you understand that Student will be held accountable for his or her behavior and will be subject to the disciplinary consequences outlined in these publications.

- YES, Student and Parent / Guardian acknowledge that they have received information on how to access or how to obtain a copy of the TISD Student Handbook and Student Code of Conduct for the 2014-2015 school year, and that they understand that Student will be held accountable for his or her behavior and will be subject to the disciplinary consequences outlined in these publications.

### FAMILY WORKER SURVEY

Have you moved into the school district within the last 3 years?  Yes (if yes, complete section A)  No (if no, skip to section B)

A. Is your family employed in any agricultural activity such as the ones listed below?

If so, please check the appropriate activity below:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Production of crops  | <input type="checkbox"/> Cutting hay for forage | <input type="checkbox"/> Chicken, egg, and poultry hatcheries |
| <input type="checkbox"/> Hauling and stacking hay   | <input type="checkbox"/> Chicken processing     | <input type="checkbox"/> Building and repairing fences        |
| <input type="checkbox"/> Cutting and harvesting of trees                                  | <input type="checkbox"/> Irrigating             | <input type="checkbox"/> Beef cattle farming or feedlots      |
| <input type="checkbox"/> Fish farming   | <input type="checkbox"/> Hog farms or feed lots | <input type="checkbox"/> Dairy farming                        |
| <input type="checkbox"/> Herding, corralling, moving livestock from pasture or pen to pen |   |   |

B. If your family is employed in an agricultural activity not listed above, please list:

C. If your family is employed in an agricultural activity, is the employment?  Temporary  Permanent

MSRTS number if known \_\_\_\_\_

### FEDERAL EMPLOYMENT SURVEY

Is the child's parent or guardian employed by one of the following?

- Red River Army Depot  Lone Star Army Ammunition Plant  Federal Correctional Institution  
 U.S. Post Office  Armed Services: Branch \_\_\_\_\_

Does the student live in federal housing?  Yes  No If so, where? \_\_\_\_\_

### SPECIAL SERVICES INFORMATION

In order to adequately serve your child, it is necessary to request the following information to determine if special services will be needed. Please review the list and check any services that apply.

My child received the following services at his/her former school:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Mainstream                  | <input type="checkbox"/> Speech Therapy | <input type="checkbox"/> Related Service (i.e. OT, PT) |
| <input type="checkbox"/> Content Mastery             | <input type="checkbox"/> Resource       | <input type="checkbox"/> Self Contained Class          |
| <input type="checkbox"/> Other, please specify _____ |   |  |

Section 504

- Dyslexia Program  Modifications in the classroom  Other support program \_\_\_\_\_

Other

- Gifted and Talented Education  English as a Second Language (ESL) or Bilingual Instruction  
 My child received no special services at his/her previous school

Has your student ever been retained?  Yes  No If yes, what grade? \_\_\_\_\_

Is there any information which you feel might be useful to us and aid us in the placement of your child?  
\_\_\_\_\_  
\_\_\_\_\_

## TEXT MESSAGING

During the school year, students may receive text messages from teachers and campus administrators. An example of a message is “Test on Friday – Mrs. Smith (Alg I), THS.” Messages will have an educational purpose. Please indicate whether your student may participate and student’s cell phone number. Normal text messaging rates will apply. TISD will not be responsible for any costs incurred for messages sent from TISD.

YES, my student may receive text messages.  NO, my student may not receive text messages

Student’s Cell Phone \_\_\_\_\_

## FIELD TRIP PERMISSION

Students may take field trips during the regular school day. Parents will be notified prior to each field trip of the location, date, and approximate time of the trip. Please indicate below whether or not your child has your permission to participate in school-sponsored field trips. I understand that transportation will be provided by Texarkana Independent School District.

YES, my student may participate in school-sponsored field trips.  NO, my student may not participate.

## CORPORAL PUNISHMENT

Corporal punishment may be used as a discipline management technique in accordance with the Student Code of Conduct. Corporal punishment shall be limited to spanking or paddling the student, and shall be administered only in accordance with the following guidelines:

Board Policy guidelines:

1. Corporal punishment shall be administered only after less stringent disciplinary measures have been attempted.
2. The student shall be told the reason corporal punishment is being administered.
3. Corporal punishment shall be administered only by the principal or assistant principal.
4. The instrument to be used in administering corporal punishment shall be approved by the superintendent or designee.
5. When corporal punishment is administered, it shall be done in the presence of one other District employee and shall take place in a designated place out of the view of other students.

Please indicate below whether or not you object to this form of discipline being administered to your child.

YES, you may administer corporal punishment to Student.  NO, you may not administer corporal punishment to Student.

## RELEASE OF STUDENT INFORMATION

Regarding student records, federal law requires that ‘directory information’ on your child be released by the District to anyone who requests it unless you object in writing to the release of any or all of this information. This objection must be filed within ten (10) school days of the time this notice was given to the student. Directory information ordinarily includes the student’s name, address, telephone number, and date of birth. Information requested on high school students for scholarship purposes ordinarily includes participation in officially recognized activities and sports, weight and height of members of athletic teams, and awards and honors received in school. Please indicate whether or not you consent to release this information regarding Student.

YES, information about Student may be released.  NO, I object to release of Student’s directory information.

## AUTHORIZATION AND RELEASE

Publications, Video, Internet Consent: Students who attend school in TISD are occasionally asked to be a part of school and/or District publicity, publications, and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your student to participate, the District asks that you sign this form and return it to the school.

Agreement: Student and Parent/Guardian release to Texarkana ISD and give consent for Texarkana ISD to use the student’s name, image/picture (video or still), art, written work, voice, verbal statements, and portraits. Texarkana ISD agrees that the student’s name, image/picture (video or still), art, written work, voice, verbal statements, and portraits shall only be used by Texarkana ISD or its authorized designee, contractee, or licensee for public relations, public information, and school or district promotion, publicity, fund raising, and instruction.

Student and Parent/Guardian understand and agree that:

- \*TISD shall not pay, and Student and Parent/Guardian shall not receive, any money for this agreement;
- \*Release and consent have been freely given without coercion or duress;
- \*This agreement is binding upon heirs and/or future legal representatives; and
- \*Student’s name, image/picture (video or still), art, written work, voice, verbal statements, and portraits may be used in subsequent years.

If the student and parent/guardian wish to rescind this agreement they may do so at any time with written notice to the Public Information Department, TISD Administration Office, 4241 Summerhill Road, Texarkana, Texas 75503.

YES, I do consent to this agreement.  NO, I do not consent to this agreement.

Pursuant to Texas Education Code, Section 26.009(b)(2) TISD has no control of media use of pictures/statements which are taken without permission.

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_