

DISTRICTS: RETURN THIS SIGNED FORM TO MARY THOMAS

**REGION VIII EDUCATION SERVICE CENTER
P.O. BOX 1894
MOUNT PLEASANT, TEXAS 75456-1896
903-572-8551
MThomas@reg8.net**

Memorandum of Understanding

This contract is between **Region VIII ESC** and Texarkana ISD.

Professional Development Title: Content Literacy in Math

Requested Date(s) and Times of Professional Development: October 8 & 9, 2018

Physical Address of Professional Development: 4241 Summerhill RD Texarkana, TX 75503

ISD Contact Name and Phone Number: Jennifer Klar 903-794-3651

REGION VIII ESC RESPONSIBILITIES:

1. Consultant will meet and collaborate with the administrator(s)/contact person to discuss a plan of action and review Professional Development content.
2. Consultant will meet and collaborate with teacher(s)/ISD staff and provide quality Professional Development based on needs of the ISD.
3. Consultant will present in a manner that is effective and engaging.
4. Consultant will follow up with the ISD contact to determine if additional Professional Development is needed.

SCHOOL DISTRICT RESPONSIBILITIES

1. Provide a room (size needed or computer lab, etc.) and equipment needed for training.
2. Work with the ESC 8 Consultant in specifying needs for Professional Development and verifying number of participants.
3. Provide materials and handouts for participants (materials and printing costs will be the responsibility of the district).
4. Insure those attending the Professional Development complete an Evaluation of the PD.

COST: \$ 300.00/day X 2 days X 1 consultant (Lisa Ellermann)

TOTAL COST: \$ 600.00

Additional Information:

Paul Norton
Superintendent - Print Name

[Signature]
Superintendent Signature/Date

[Signature]
ESC Director - Signature

Lisa Ellermann
ESC Consultant - Print Name

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